

EXECUTIVE WORK PROGRAMME

January 2024 - December 2024

NOTES

1. The Leader in consultation with the Chief Executive and Town Clerk prepares an Executive Work Programme to cover a period of twelve months.
2. The Executive Work Programme contains matters which the Leader has reason to believe will be the subject of a key decision during the period covered by the Plan or Executive decisions which are likely to be taken in private.
3. A Key Decision is one which is likely:
 - a) to result in the Local Authority incurring expenditure which is , or the making of savings which are, significant having regard to the Local Authority's budget for the service or function to which it relates; or
 - b) to be significant in terms of its effect on communities living or working in an area comprising 2 or more wards in the area of the local authority.
4. Whilst the majority of the Executive's business at the meetings listed in the Executive Work Programme will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or person information.

This document serves as formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that certain items in the Executive Work Programme will be considered in private because the item contains exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If an item is to be considered in private this will indicated on the individual decision notice.

If you have any queries, please telephone 01522 873387 or email democratic.services@lincoln.gov.uk.

EXECUTIVE WORK PROGRAMME SUMMARY

Date of Decision	Decision	Decision: Summary	Decision Taken By	Key Decision	Exempt Information
02 January 2024	Localised Council Tax Support Scheme 2024/25	Executive to recommend to Council a Localised Council Tax Support Scheme 2024/25 (Council meeting 16.1.24)	Executive	Yes	Public
02 January 2024	Collection Fund Surplus/Deficit - Council Tax	To consider the estimated balance for the council tax element of the collection fund; and to confirm the declaration of the surplus or deficit for 2023/24.	Executive	Yes	Public
02 January 2024	Council Tax Base 2024/25	Executive to recommend to Council that it authorises the Council Tax Base 2024/25, (Council meeting 16.1.24).	Executive	Yes	Public
15 January 2024	Collection Fund Surplus/Deficit - Business Rates	To inform the Executive of the estimated balance for the Business Rates element of the Collection Fund and the surplus or deficit to be declared for 2023/24.	Executive	Yes	Public
15 January 2024	Draft Medium Term Financial Strategy 2024-2029	To consider the draft Medium-Term Financial Strategy for the period 2024/2029; the draft budget and council tax proposal for 2024-25; and the draft Capital Strategy 2024-2029	Executive	No	Public
15 January 2024	Pay Policy Statement 2024/25	To recommend referral to Council for approval of Pay Policy Statement 2024/25	Executive	No	Public
15 January 2024	Council House and Garage Rents 2024/25	Executive approval	Executive	No	Public

15 January 2024	Sincil Bank Gateways and Greenways Project	To approve the capital expenditure to deliver the Sincil Bank project.	Executive	No	Public
19 February 2024	Accredited Real Living Wage Increase October 2023	To recommend to Executive the proposed increase to the real living wage announced by the Living Wage Foundation in September 2023.	Executive	No	Public
19 February 2024	Western Growth Corridor – Eastern Access	Approval for arrangements- Eastern Access	Executive	Yes	Partly Private
19 February 2024	Medium Term Financial Strategy 2024-29	To consider the Medium-Term Financial Strategy for the period 2024/2029; the draft budget and council tax proposal for 2024-25; and the draft Capital Strategy 2024-2029	Executive	No	Public
19 February 2024	Financial Performance Quarterly Monitoring	To present to Executive the third quarter's financial performance 2023/24	Executive	No	Public
19 February 2024	Treasury Management and Prudential Code Update - Quarter 3	Executive to note the Prudential and Local Indicators against actual performance for Quarter 3.	Executive	No	Public
19 February 2024	Prudential Indicators 2023/24 to 2026/27 and Treasury Management Strategy 2024/25	To review and recommend to Council for approval the adoption of statutory prudential indicators and local indicators for the period 2023/24 to 2026/27 together with the 2024/25 Treasury Management Strategy.	Executive	No	Public

19 February 2024	Strategic Risk Register Quarterly Review	To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the third quarter 2023/24.	Executive	No	Partly Private
19 February 2024	Operational Performance Quarterly Monitoring Report	To present to Members a summary of the operational performance position for the third quarter of the financial year 2023/24	Executive	No	Public
19 February 2024	Vision 2025 - Celebrating our Achievements	To publish the 'Vision 2025 - Celebrating our Achievements' document, attached as Appendix A to the report.	Executive	No	Public
19 February 2024	DISPOSAL OF COUNCIL PROPERTY – NEWPORT CEMETERY LODGE	To seek approval to dispose of Newport Cemetery Lodge on the open market and contribute the capital receipt achieved to the General Investment Programme to support other capital projects being delivered by the City Council.	Executive	No	Private
19 February 2024	Furnished Properties without a resident - Council Tax Premium	To consider introduction of a Council Tax premium charge of 100% from 1st April 2025, where: a. There is no resident of the dwelling, and b. The dwelling is substantially furnished.	Executive	Yes	Public
19 February 2024	Council Tax 2024/25	To approve for referral to Full Council the Council Tax requirement and overall levels of Council Tax for 2024-25	Executive	No	Public
18 March 2024	Contract of Employment	Change to the Councils Contract of Employment	Executive	No	Public

18 March 2024	Recruitment Policy	Proposed changes to the Councils Recruitment Policy	Executive	No	Public
18 March 2024	Disposals Strategy	Approval of Strategy	Executive	Yes	Private
18 March 2024	Belmont Street	Property negotiation	Executive	Yes	Private
18 March 2024	Housing Pipeline Approach	Decision on the approach to developing a housing pipeline on City Council owned land	Executive	Yes	Public
18 March 2024	Garage Strategy	Approval of policy.	Executive	No	Public
18 March 2024	Acquisitions Policy	Approval of policy	Executive	Yes	Public
18 March 2024	Tenancy Strategy	Approval of Strategy	Executive	Yes	Public
18 March 2024	Tenancy Policy	Approval required.	Executive	No	Public
18 March 2024	Regulation 7 Direction on Letting Boards	To seek authorisation to apply to the Secretary of State for the renewal of the Regulation 7 Direction covering lettings boards in the West End, Sincil Bank area, Monks Road area, Union Road and Wellington Street	Executive	No	Public
18 March 2024	Cornhill Market - Operational Plan	Update on progress to set context for decisions covering: - permanent staff - operational budget - operational business plan	Executive	Yes	Partly Private

28 May 2024	City Council car parking strategy	adopt the revised and updated car park strategy for the maintenance and development of city council public car parks	Executive	Yes	Public
03 June 2024	Treasury Management Stewardship and Actual Prudential Indicators Report 2023/24 (Outturn)	To review the treasury management out-turn of the City of Lincoln Council 2023/24	Executive	No	Public
03 June 2024	Quarter 4 2023/24 Operational Performance Report	To present to Members a summary of the operational performance position for the final quarter of the financial year 2023/24.	Executive	No	Public
03 June 2024	Financial Performance Quarterly Monitoring	To present to Executive the fourth quarter's financial performance 2023/24	Executive	No	Public
03 June 2024	Strategic Risk Register Quarterly Review	To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the year 2023/24.	Executive	No	Partly Private
17 June 2024	GROUPS MAINTENANCE SPECIFICATIONS (FOR NEW CONTRACT FROM 1/9/2026)	To provide an update on the specification for the grounds maintenance contract prior to commencing procurement, with specific reference to comments received in the All-Member workshops.	Executive	No	Public
19 August 2024	Treasury Management and Prudential Code Update - Quarter 1	To note the Prudential and Local Indicators and the performance against the Treasury Management Strategy 24/25 Quarter 1	Executive	No	Public
19 August 2024	Operational Performance Quarterly Monitoring Report	To present to Members a summary of the operational performance position for the first quarter of the financial year 2023/24.	Executive	No	Public

19 August 2024	Strategic Risk Register Quarterly Review	To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the first quarter 2024/25.	Executive	No	Partly Private
19 August 2024	Financial Performance Quarterly Monitoring	To present to Executive the first quarter's financial performance 2024/25	Executive	No	Public
14 October 2024	Lincoln Business Improvement Group Ballot	To confirm City Council's position in relation to voting in the BIG ballot . Ballot seeks businesses views on continuation of Lincoln BIG for a further 5 years	Executive	Yes	Public
18 November 2024	Strategic Risk Register Quarterly Review	To provide the Executive with a status report of the revised Strategic Risk Register as at the end of the second quarter 2024/25.	Executive	No	Partly Private
18 November 2024	Quarter 2 2024/25 Operational Performance Report	To present to Members a summary of the operational performance position for the second quarter of the financial year 2023/24.	Executive	No	Public
18 November 2024	Financial Performance Quarterly Monitoring	To present to Executive the second quarter's financial performance 2024/25.	Executive	No	Public
18 November 2024	Treasury Management Stewardship and Actual Prudential Indicators Report 2024/2025	To note the Prudential and Local Indicators and the performance against the Treasury Management Strategy 24/25 Quarter 2	Executive	No	Public